

## **REQUEST FOR TOWN PROPERTY MOWING BIDS**

The Town of Appleton is requesting sealed bids for the mowing of several Town-owned lots in Appleton Village. For more information contact the Town Office at 785-4722; visit the Town website at *appleton.maine.gov* or write: Town of Appleton, 2915 Sennebec Road, Appleton, ME 04862. Complete bid packages are available for pick up at the Appleton Town Office during regular business hours or online. **Please read the bid packet thoroughly as some of the criteria may have changed since last year.** *Deadline for bids is 7:00 PM, Tuesday, April 19, 2016.* Contract will be awarded *no later than April 26, 2016.* The Town of Appleton reserves the right to reject any or all bids. The Town of Appleton is an Equal Opportunity Employer.

s/Board of Select Board

## **2016 TOWN PROPERTY MOWING BID**

*Please read carefully as several requirements have changed!*

### **BID INSTRUCTIONS:**

The Town of Appleton is requesting sealed bids for the mowing of:

- a) Town Office/Fire Station Area
  - b) Ben Ness Park at the intersection of Sennebec Road and Route 131.
  - c) Riverside Hall Park
- 1) Bids must be returned to the Town Office no later than **7:00 PM, Tuesday, April 19, 2016**. All bids will be opened publicly at this time. Contract will be awarded *no later than April 26, 2016*.
  - 2) All bids must be submitted on the attached bid form prior to bid opening. Any questions should be directed to the Selectmen at 785-4722.
  - 3) The Town of Appleton reserves the right to accept or reject any or all bids. The successful bidder may be required to produce evidence of his/her ability to adequately perform the work before the bid is awarded.

### **BID SPECIFICATIONS:**

- 1) **All grass will be mowed and clipped (weed-whacked) on a weekly basis, beginning once the contract is signed and continuing through October 15<sup>th</sup>.**
- 2) **Clipping of grass surrounding buildings and fixtures, as well as ditches, will be done after each mowing.** *Embankment at rear of Ben Ness Park to be maintained also.*
- 3) Contractor will be under the supervision of the Board of Selectmen.
- 4) Contractor to provide proof of **general liability insurance and workers compensation** or **workers compensation determination letter** prior to contract being signed.
- 5) Payments will be made in six equal installments beginning May 2016 and ending October 2016, payable after the last Selectmen's warrant of each month, and contingent upon satisfactory performance review by the Select Board.
- 6) **Initial spring cleanup and raking required to remove winter sand, branches and leaves, as well as other debris from the lawns.** (Note: Town Office & Fire Station parking lots not included in cleanup.)

## 2016 TOWN PROPERTY MOWING BID FORM

The undersigned, having familiarized himself/herself with the bid packet and specifications, hereby proposes to furnish labor and equipment in accordance with specifications for the sum of:

\$ \_\_\_\_\_ for the 2016 mowing season.

Date \_\_\_\_\_

Name of Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Signature: \_\_\_\_\_

Successful Bid accepted by Select Board.

Date

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**This page to be submitted in a sealed envelope marked "Town Property Mowing Bids" and returned to the Appleton Town Office no later than 7:00 PM, Tuesday, April 19, 2016.**