

Appleton Select Board
11/15/2016

1. Call meeting to order, 7 p.m. (Fenner, Beckett, Gushee, Wiley, Costigan)
2. A reminder: Meetings are recorded.
3. Motion to approve 11/1/2016 Beckett. Second, Wiley. 4-0-1 (Gushee abstained, not on board at the time.) Motion to approve warrants-signing meeting of 11/7/2016, Beckett. Second Wiley. 3-0-2 (Costigan abstained due to absence; Gushee abstained as he had yet to be elected.)
4. Job Descriptions: Tabled.
5. Award bid for clearing snow from town office and walkways and parking lot. Fenner: One bid. ARC. \$1,800. Wiley looked up last year's winning contract, \$1,500. Fenner: Did not specify dates in the bid beyond "2016/2017 Winter Snow Removal." Motion to accept bid from ARC, Gushee. Second, Beckett. Unanimous.
6. Motion to appoint Shirley McAfee ballot clerk, Second Wiley. Unanimous. Motion to appoint Elizabeth Sanderson ballot clerk for two years, Beckett. Second, Wiley. Unanimous.
7. Jason Gushee resigned from associate member of planning board. Motion to accept resignation, Beckett Second, Wiley. 4-0-1 (Gushee abstained due to conflict.)
8. Appoint EMA Director. Tabled.
9. DEP letter regarding landfill on E. Sennebec Road. Brush needs to be cut. Noted Japanese knotweed. Fill in gopher holes. Move to follow DEP request, Beckett. Second, Gushee. Unanimous.
10. Fireproof File Cabinet for land records. Clerk found \$2,125 cabinet, delivered. Beckett will research what files are placed online and computerized in other towns. Assessing budget does have enough for file cabinet due to excess in assessor line. Pending further review.
11. Road Commissioner. "Everything been graded except Magog. All the ones I had asked for have been done." Fenner: "I left a phone message. We had complaints about Guinea Ridge." Starrett: "We had that all taken care of by the time you got the message." Cutting brush on Whitney Road. Likely to exceed \$500 for Whitney Road. Fenner: Estimate for hours. ARC will review and estimate time. Chipping will go beyond ditch. Work can begin first of next week. Starrett: Not looking at more than a day out there. Length of Magog, Lower Road and Collinstown from dirt section entire length. Sennebec will need to be done again. Fenner: "Imagine Jake will have a pretty good idea of what needs to be done first." Hillside Road/C. Starrett: "I sent three requests for POs and we haven't had acknowledgement on any of them." Fenner: "Can't see why it needs that much work." The town portion stops at the garage/brook. Starrett: "When did you get elected to decide what road needs to be done and what road doesn't." Fenner: "We have a legal opinion that if you are using a contractor to do the work (C&M and Lucas) the board of selectmen decide all work for contractors. Wiley said he sees a lot of roads that are graded with no fill and he thinks roads need fill. Noted sides

are higher than middles, creating drainage issues. Starrett on Hillside: The road probably hasn't had gravel for ten years ago. Fenner: "I put this off because I thought we could all discuss it (full board). \$1201 for gravel and delivery of gravel. Why would we spend the extra money to get Lucas' truck." Mary Starrett: Up to 100 yards of gravel. Option of delivery or pickup. It's an either or purchase order for either C&M or Lucas. Motion to approve purchase order, Beckett. Secnd, Gushee. Unanimous. In other areas, the curve sign by McDonalds taken down.

12. Other: Ben Magro wants a liquor license on Peabody Road. We don't have an ordinance on record and will need to adopt one, according to state law. State liquor license ordinance. Starrett: Asked about emails from the road commissioner for purchase orders. Fenner: Unless there is an emergency all purchase orders will be granted at a meeting. Have to put the policy on the next agenda. Starrett: We sent three emails and we had to wait. In previous emails that requested a purchase order it was in the box it was answered. Fenner: I postponed it until tonight. Starrett: We have to await until every Tuesday night to get an answer? Gushee: I think it should be in front of the full board. Unless it is an emergency. Fenner: Purchase order policy will be on the next agenda.
13. Public Comment: M. Starrett, contractor: Tonight you guys got paperwork stating state rates from ARC. Not one of you looked to see if it was accurate and voted on it. Costigan reviewed minutes and said there was no vote and reminded board had asked for an estimate of hours for the next meeting before approval. No vote had been taken. Fenner indicated he knew ARC obtained the state rates at the town office.
14. Motion to adjourn, 8:07 p.m., Beckett. Secnd, Gushee. Unanimous.