

Select Board Minutes: January 19, 2016

The meeting was called to order at 7:00 PM by Chair Donald Burke. Present were Select Board members Marlene Libby, Scott Wiley and Donald Burke. Also present were Road Commissioner Curtis Starrett, John Fenner, Lorie Costigan, Peter Beckett and Jen Pendleton.

Minutes of the January 5, 2015 meeting were accepted as corrected.

Road Commissioner:

Starrett briefed the Board about road damage during the January 10th rainstorm. Much of the damage was caused by culverts getting plugged with debris carried by the rain and snowmelt.

The Maine DOT has agreed to repair Kate Coffey's driveway to include installing a larger culvert to replace the two existing ones.

Lorie Costigan reported that Rte 105 in North Appleton was icy at around 5:15 PM on Friday the 15th.

Wiley will initiate a log so that any citizen calls regarding the roads or winter maintenance can be recorded.

Select Board:

A discussion of the Special Town Meeting on January 12, 2016 was held. The general consensus from public comment was that the article for a 5-member Select Board should have been left on the warrant, rather than replaced with the article to study the feasibility or hiring a Town Administrator.

The following appointments were made: **C. Toupie Rooney** appointed as Code Enforcement Officer/Licensed Plumbing Inspector for 1 year; **Pamela Smith** appointed as Town Clerk, Tax Collector, Treasurer and Registrar of Voters for 1 year; **Rebecca Hughes** appointed as Deputy Town Clerk, Deputy Tax Collector, Deputy Treasurer, Deputy Registrar of Voters and Addressing Officer for 1 year.

Assessors' Agent Rob Duplisea will be contacted prior to Friday after determining whether or not he needs to hold office hours in January. He is scheduled to be here Tuesday, January 26th.

Warrants # 56, 57 & 58 were signed.

The Town has received notification that our community must adopt an updated Floodplain Management Ordinance on or before July 6, 2016 or be suspended from the National Flood Insurance Program. We anticipate that the proposed new ordinance will be on the Annual Town Meeting warrant in June.

Personnel Policies and job descriptions from other towns are being reviewed and the option of holding special Select Board meetings to work on revision was discussed.

The name for the new committee authorized at the January 12th Special Town Meeting will be the *Town Administrator Research Committee*. Select Board member Libby was voted to be the Board's member. The 8 vacancies for the public to fill will be posted and can be appointed as early as February 9th.

The final budget meeting of Tri-County Solid Waste will be held January 28th at 7:00 PM at the Liberty Town Office.

Action between meetings:

- *Five non-functioning streetlights have been reported to CMP.
- *Privacy & Network Security Liability (Cyber) has been added to the Town's insurance policy.
- *Emails to MMA will be requested.
- *An Animal Control & Ambulance budget meeting will be held with Union and Washington on either February 2nd or 3rd.
- *A survey of land adjacent to Pine Grove Cemetery has been prepared and a boundary agreement will be presented to the Town for the Annual Town Meeting in June to finalize the boundary. This will save the Town the expense of a survey.

As there was no other business the meeting was adjourned at approximately 8:13 PM.

D. Burke