

### **Driveway/Road Entrance Permit for the Town of Appleton**

An entrance permit is required to be obtained from the Select Board before any driveway/private road is connected to a town public way. Such driveway/private road shall be connected in such a manner as to meet approval of the Road Commissioner and Select Board. Cost of the first culvert is to be paid by the driveway/private road owner.

#### **Paved Driveways/Private Roads:**

Once the initial culvert is installed to the municipality's specifications, it becomes the responsibility of the Town to maintain. However, if the property owner chooses to pave or hot/top their own driveway/private road, the Town is not responsible for the replacement of the pavement or hot top should the culvert require replacement.

#### **Fees:**

A permit fee of twenty-five dollars (\$25.00) payable to the Town of Appleton will be required for each entrance permit prior to permit being issued.

#### **Violations:**

The following would constitute a violation:

- A. Failure to obtain an entrance permit.
- B. Failure to comply with specifications set forth in application.
- C. Failure to meet inspection and approval of Road Commissioner and Select Board.

#### **Remedies of Violations:**

Any person who continues to violate any provision of this ordinance after receiving written notice of such violations shall be subject to a fine of not less than two-hundred fifty dollars (\$250.00) nor more than twenty-five hundred dollars (\$2500.00) for each violation, in accordance with 30-A MRSA par 4452.

When the above action does not result in the correction or abatement of the violation, the Select Board of Appleton, upon notice from the Road Commissioner, are hereby authorized and directed to institute any and all actions and proceedings, either legal or equitable, including seeking injunctions of violations and the imposition of fines, that may be appropriate or necessary to enforce provisions of this Ordinance in the name of the Town of Appleton in accordance with the provisions of 30-A MRSA par. 4452.

Adopted March 19, 1988, Annual Town Meeting  
Amended January 12, 2016, Special Town Meeting

True Attest:

Pamela J. Smith  
Town Clerk

PERMIT #

FEE - \$ 25.00

**TOWN OF APPLETON**

2915 Sennebec Road  
Appleton, Maine 04862  
Ph: (207) 785-4722 Fx: (207)785-3166  
appleton@tidewater.net

**DRIVEWAY/ PRIVATE ROAD ENTRANCE PERMIT APPLICATION**

*This permit ONLY allows for the construction of a driveway/ private road entrance located within the right-of-way of a town public way.*

Owner's Name: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Location of Property: \_\_\_\_\_ Map: \_\_\_\_\_ Lot \_\_\_\_\_

**CHECK ALL THAT APPLY:**

Proposed use of entrance: Dwelling \_\_\_ Garage \_\_\_ Business \_\_\_ Barn \_\_\_ Woodlot \_\_\_

Other \_\_\_ (explain) \_\_\_\_\_

Posted Speed Limit of Roadway \_\_\_ mph Sight Distance to Left \_\_\_ FT Sight Distance Right \_\_\_ FT

1. Proposed location must be clearly staked & flagged by applicant
2. Initial culvert installation comes at the owner's expense per Road Commissioner's specifications listed below
3. No used culverts
4. Failure to meet specifications & inspection may negate Town's obligation for future culvert replacement
5. Please refer to the Town's Driveway/ Road Entrance Permit amended 01/12/2016 for additional information
6. Installation MUST comply with all Federal, State & Local laws

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY:** PAID: Ck # \_\_\_\_\_ Date: \_\_\_\_\_

**ENTRANCE PERMIT:** GRANTED \_\_\_ DENIED \_\_\_ M.D.O.T. \_\_\_

CULVERT SIZE \_\_\_\_\_ dia. X \_\_\_\_\_ length CULVERT TYPE: SMOOTH WALL PLASTIC N-12

OTHER CONDITIONS OF APPROVAL: \_\_\_\_\_

Road Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_

Selectmen/Select Board: \_\_\_\_\_ Date: \_\_\_\_\_

**INSTALLATION INSPECTION APPROVAL**

Inspected on Date: \_\_\_\_\_ APPROVED: Yes / No by: \_\_\_\_\_