

Appleton Select Board

Minutes

DATE: June 20, 2023

LOCATION: APPLETON TOWN OFFICE

TIME: 8:00 PM

1. Convene: Board: Costigan, Esancy, Garrigan, Marriner; Blakely absent. Road Commissioner: J. Boyington.
2. Edits to Agenda
3. Garrigan: Motion to Approve Minutes from June 13, 2023. Esancy: Second. 3-0-1/Marriner abstains, pre-election.
4. Costigan: Motion to Approve Warrants: #80, Town Accounts Payable, \$2,489.10, AVS Activity, \$86.07. Esancy: Second. Unanimous.
5. Public Comment: None.
6. Road Commissioner: Resurfacing on 4 roads: Lower Road, Magog Road, Campground, Jones from FEMA reimbursements. Is exceeding the amounts of gravel recommended in FEMA specs but at a lower dollar amount.
Mowing cost increased to \$5,000. Garrigan: Motion to allow purchase order not to exceed \$5,000 for roadside mowing to be completed in July. Second: Esancy. Unanimous. Costigan reiterated work must be completed in July and, at the urging of the Road Commissioner, issued so work could begin.
7. Select Board
 - A, Garrigan: Motion to nominate Scott Esancy vice chair of Appleton Select Board. Marriner: Second. Unanimous.
 - B. Garrigan: Motion to nominate Lorie Costigan chair of Appleton Select Board. Marriner: Second. Unanimous.
 - C. Costigan: Motion to appoint P. Langley Willauer of Hope Treasurer, Deputy Clerk, Tax Collector, Deputy Registrar of Voters, Tax Collector for one year. Esancy: Second. Unanimous.
 - D. Costigan: Motion to Appoint Anita Wellman of Belmont as Clerk, Registrar of Voters, Deputy Treasurer, Deputy Tax Collector for one year. Marriner: Second. Unanimous.
 - E. Costigan: Motion to Appoint Peter Conant of Appleton as Code Enforcement Officer and Licensed Plumbing Inspector for one year. Garrigan: Second. Unanimous.
 - F. Election Review: All elected accepted positions.
 - G. SU69 Discussion: Costigan: SU subcommittee met in Hope earlier in the evening and continues to know the AVS audit is incomplete. The four hours needed to complete the AVS audit has not been scheduled by the Superintendent or the Board. The SU Board will continue to work on plans to improve the office. Costigan indicated she

recommended outsourcing payroll and accounts payable until the efficiencies and capacity of the current office could function within a 40 hour week given a staff member is resigning at the end of the fiscal year and financial capacity would exist.

H. Dry Hydrant Easement. Esancy is the point person. Costigan has sent the MMA preferred easement language to Drummond Woodsum to review. The Clerk will file all easements with the County. The easement prep will be paid by ARPA funds, as well installation, which will go to bid. DEP permit by Rule or Army Corps will be needed for I. Sewall Better Roads Updated: The representatives of Sewall Engineering will attend the Board meeting next week to present its assessment of gravel roads.

J. Garrigan: Motion to issue a purchase order to Powers Excavation for \$900 for stump cutting and grading in Pine Grove Cemetery to be paid from Pine Grove Perpetual Care.

Marriner: Second. Unanimous.

K. Garrigan: Motion to adjourn. Marriner: Second. Unanimous.