

Appleton Select Board

Jul 18, 2023 Minutes

1. **Convene: Select Board: Costigan, Esancy, Garrigan. Road Commissioner: Boyington**
2. **Edits to Agenda: Costigan: Add approval of AVS Fund Transfer policy, 3 Disbursement Policies for Treasurer**
3. **Costigan: Motion to Approve BMV warrant for \$2,324.00. Esancy: Second. Unanimous.**
4. **Costigan: Motion to Approve Minutes. Esancy: Second: Unanimous.**
5. **Public Comment: None.**
6. **Road Commissioner:**
 - Boyington: Agreed to email paving specs to the Board for bidding. Town Hill Road, 4,210 feet 1 inch variable shim 12.5 mm hot mix w stone; Appleton Ridge from Searsmont line, 1,865 feet, 2.5 shim/12.5 mm hot mix. Gravel prep to be completed by Town.**
 - Costigan: Prep of roads for paving should factor into total paving budget. Failure to do so on Peabody resulted in an approximate \$40,000 cost to prep Peabody pulled from Maintenance instead of Paving. Consider cost effectiveness of bonding larger projects and budgeting to include prep in the Paving budget.**
 - Esancy: Requested plan for paving projects and other projects. Read Road Procurement Policy and 2017 Road Commissioner Guidelines to encourage planning**
 - Sand Bid: Boyington indicated the Town missed the County sand bid and that JBI was among the bidders and he could lock in sand price with JBI. Costigan asked for the County bids to see the range before locking in sight unseen. Boyington agreed to forward the sand bid results.**
 - Boyington agreed to send all May 1 damage photos to the Town to begin FEMA application.**
7. **Select Board**
 1. **FEMA Bid Specs: Boyington asked for bids to be divided into two: Construction and materials. Boyington indicated the FEMA engineer use of native soils could be wrong and encouraged use of larger rip rap. Costigan to check with Sewall Engineering regarding if local specs trump federal for use of federal funds. Esancy: Indicated his involvement with FEMA suggested no deviation from engineer-generated specs using federal funds. Costigan to work with Sewall on reviewing FEMA specs and preparing document for published bid notice; the same will occur with paving.**
 2. **Garrigan: Motion to approve AVS Student Fund Transfer and Three Treasurer Disbursement Policies (named). Esancy: Second. Unanimous.**
 3. **Costigan: Motion to set Clerk hourly rate to \$23.85 and Treasurer to \$24.70. Esancy: Second. Unanimous.**
 4. **Review of Procurement Policy: Esancy noted the placement of required plans from the Road Commissioner in both the 2017 Guidelines and the 2022 Policy adopted by the Select Board. Asked the Road Commissioner if he would provide a detail plan of work to be done and work planned. Road Commissioner agreed: "I can."**

5. Sherman Mill Pond, Mill Ironworks Donation: Esancy discussed the donation of the gear shafts from Sherman's Mills. Will be working to preserve/place near Mill. Costigan to review possibility of adding to signage area of Getchell Park with LMF.
6. Select Board Goals 2024: Costigan postponed until a full board is present.
7. Garrigan: Motion to adjourn. Esancy: Second. Unanimous.