

Appleton Select Board

Minutes

November 28, 2023

1. Convene, 6:30 PM Board: (Costigan, Garrigan, Esancy)
2. Edits/Additions to Agenda: Add Purchase Order request for fire department
3. Costigan: Motion to Approve Warrants, as read, \$83,874.36. Garrigan: Second. Unanimous.
4. Motion to Approve Minutes of 11/14/2023: Tabled – Blakely to deliver minutes.
5. Public Comment: None.
6. Road Commissioner: No washouts during recent heavy rain.
7. Select Board
 - a. Revaluation RFP Discussion with Assessor's Agent: Lebel outlines RFP process for revaluation and adding personal property module. Appleton last revalued in 2006; 2023 valuations are trending 57 percent of market value. \$110,000 in reserve fund for revaluation, hoping contractors fall within that price or slightly above. Costigan: Motion to Authorize Assessor's Agent to draft RFP for Townwide Revaluation. Esancy: Second. Unanimous.
 - b. Costigan: motion to authorize chair to adopt Climate Resiliency Goals, as discussed prior week, and submit. Esancy: second. Unanimous.
 - c. Costigan: Motion to authorize chair to utilize Wentworth Fund for \$430.00 in heating assistance, if needed. Esancy: Second. Unanimous.
 - d. Garrigan to map existing dry hydrants for property easements between select landowners and Town (3 existing)
 - e. Draft Audit Update: RHR continues to reconcile 2022 files between school and Town.
 - f. FEMA work for Peasetown and Magog roads submitted, according to Esancy, and reimbursement anticipated at the start of 2024. More than 800 yards of debris/soil removed from Peasetown during ditching.
 - g. Costigan: Motion to approve purchase order for \$1,662.60, to be paid by donation fund, for gear. Esancy: Second. Unanimous.
 - h. Garrigan: Motion to Adjourn. Esancy: Second. Unanimous.