

Select Board Minutes: March 8, 2016

The meeting was called to order at 7:00 PM by Chair Donald Burke. Present were Select Board members Marlene Libby, Scott Wiley and Donald Burke. Also present were Road Commissioner Curtis Starrett, Riley Fenner, Jen Pendleton, Susan Sherman, Dwight Collins, John Fenner & Peter Beckett.

Minutes of the February 23, 2016 & March 14, 2016 meetings were accepted as corrected.

Road Commissioner:

The winter sand bid for next winter was approved subject to proof reading before going into the papers. Starrett will check out Whitney Road where it is draining onto a homeowner's lawn and will report back to the Board. He has tried to contact the homeowner. Mike Burns from the MDOT is available to meet with the Town on April 20th or 22nd to review plans for Rte 131. The Board will ask for the meeting on April 20th at 9AM. Wiley suggested that the new Driveway/Road Entrance Permit be more specific to indicate that the permit is only to access the Town's right of way, not to construct a driveway or private road. The issue was tabled until next week to work on a correction to the application. The interpretation of the requirement that the use of a single rear wheel 1-ton vehicle by the winter maintenance contract is not allowed, regardless of the number of vehicles, was discussed. Libby has spoken with the contractor.

Select Board:

The Assessors' Agent contract was reviewed for revision. Assessing duties that Becky works on will be determined. Opinions on whether or not to assess personal property were given, but no decision was made.

On a motion by Burke and seconded by Libby, the Board voted 3-0 to grant an abatement to John Fenner & Susan Sherman in the amount of \$776.06 on 2015 taxes for an *error in assessment – commercial base lot assessed in error*.

The sample complaint form to record citizen complaints about roads, plowing & sanding or any other issues was reviewed and accepted.

Burke will pursue the process of Statutory Discontinuance of a section of the Miller Cemetery Road with the USDA's attorney so that the issue can be resolved at the June Town Meeting.

The Town has received a draft audit that has been reviewed and shows a budget surplus of \$688,235 that has remained fairly constant over the past 7 years.

The Town may be due for a revision of the comprehensive plan.

A request for input from the Town Administrator Research Committee was addressed and may be answered individually by members of the Select Board.

The new draft Personnel Policy will be distributed with paychecks next week and posted for 30 days.

Burke reported that a letter has been sent out to all Budget Committee Members as well as Department Heads reminding them of budget deadlines and meeting dates. Three Budget Committee vacancies have been posted and appointments will be made on March 22nd.

A motion was made by Wiley and seconded by Marlene to go into executive session to discuss a personnel issue.

As there was no other business the meeting was adjourned at approximately 8:30 PM.

Prepared by D. Burke