

**AGENDA for SELECT BOARD MEETING**  
**Revised**  
**Regular Meeting**

**Date: Nov. 22, 2016**

- 7:00 PM**
- 1. Call meeting to order**
  - 2. meetings are recorded**
  - 3. Approve minutes of Sept 27, 2016 meeting; Nov. 15, 2016 meeting .**
  - 4. Sign Warrant(s)**
  - 5. Select Board**
    - A. Job descriptions for employees**
    - B. Purchase of fireproof file cabinet for assessing records**
    - C. Workshop meeting on Dec. 6, 2016 with assessors agent at 6:00 p.m.**
    - D. Presentation from Georges River Land Trust regarding and extension of Cedar Lane on Dec. 20, 2016**
    - E. Appoint EMA Director**
    - F. Add chairperson of Appeals Board and Victoria Bucklin to approval list for MMA**
    - G. TCSWMO update**
    - H. Purchase order policy**
    - I. Abutter notification letter**
  - 6. Road Commissioner**
    - A. Cutting brush on Whitney Rd. issue PO**
    - B. Hillside Rd. issue PO**
  - 7. Other**
  - 8. Public Comment**
  - 9. Executive session to discuss a legal matter**
  - 10. Adjourn**