

**Appleton Select Board
APPROVED MINUTES
September 20, 2016**

1. Call meeting to order, 7:01 p.m. (Fenner, Beckett, Wiley, Costigan)
2. A reminder meetings are recorded and published online
3. Motion Beckett to approve minutes of Sept 13, 2016. Second, Wiley.
Unanimous
4. Town Office Renovations: Timeframe when P. Conant can lower ceiling. Paid via building renovation funds.
5. Motion Beckett to sign commitment of 2016 taxes; second, Wiley. Changes have been done by assessor and reviewed by Becky. Audit report as of August 10th. \$1.3 million of assessment changes. Unanimous.
6. Town Office Hours. Beckett motion to approve flexible lunch version 6; second Wiley. Fenner: "Only difficulty I see is when there is only one person (staffing office during vacations.)
Unanimous.
7. Road Commissioner: Difficult to find dig safe for Phelps Brown on Whitney Road. Road Closure for Oct 8 10-12 from Wymans to Pieri Pond along Appleton Ridge. Fire department will provide direction. Add notice of Blethen benefit race and road closure on the town website. Fenner suggested school send info in newsletter or in notices. M. Starrett recommended sharing notice of race with residents affected on Appleton Ridge. Motion to approve the race, Beckett; second Wiley. Unanimous. (Fenner to call BJ Philbrook to notify of board support for race.)
8. DOT signs for Appleton Creamery in village and at Gurneytown Road along DOT right of way. Set at Sennebec and Gurneytown. Beckett inquired about placing mirrors in driveway. Informed to contact pole-owning utility. M. Starrett requested folder for DOT signs. Move to approve creamery sign, Beckett; second, Wiley. Unanimous.
9. DEP update on transfer station easement. Fenner, Beckett, Roxanna Gerrish and DEP met at site to review history with dump and easement over Gerrish property. Gerrish moved rocks away from easement. DEP reviewed land and said town needs to fertilize near cap. Tree had been growing near the cap and needed to be removed.
10. DEP review in Burketville: No word from CEO.
11. Dave Stone asked if old town copier was in the office. Negative.
12. Facilities Use Agreement from Maine Municipal. Anyone who wants to use for anything other than town business needs to get private insurance. Fenner: "They have a suggested policy and they require an insurance rider and have a program to do through MMA." Fenner will forward to Stone.
13. Motion to adjourn, Beckett; second, Wiley. Unanimous. End 8:04 p.m.