

**Appleton Select Board
October 10, 2017**

1. Convene, 7:04 p.m. (Fenner, Gushee, Costigan, Beckett, Wiley)
2. Reminder: Meetings are recorded.
3. Motion to sign warrants (#27, town payroll, \$4,839.75; #28, school payroll, \$45,485.53; #29, town expenses, \$61,395.83) Costigan. Second, Fenner. Unanimous.
4. Motion to approve minutes of Oct. 3, 2017, Beckett. Second, Wiley. Unanimous.
5. Town Parking Lot Update: Fenner reviewed bills and weight receipts for discrepancies. Corrected bill reduced by approximately \$2,500. Motion to authorize Pro-Seal to paint town office parking lot, Gushee. Second, Beckett. Unanimous.
6. Town Forest Update: Forestry plans have been completed. Report in select board office.
7. Off-site catering licenses: Town needs to develop policies and procedures for future. The state requires 24 hours but municipalities can set individual notice deadlines. Fenner: Concerns for safety of venue is legitimate and many municipalities send fire chief to inspect the venue. Beckett: Is that a policy for the planning board, is it an ordinance or a policy? Costigan to review options.
8. Eagle Scout kiosk project has been completed. Thank you!
9. Road Commissioner Update: Ditching completed on Guinea Ridge. No resurfacing to date. Request purchase order for ditching and brush work along ridge from Ken Fuller to George Stevenson and grading along major dirt roads with Dave's World for grading: \$3,500. Town speed monitor sign ready to go and license plate attached. Motion to approve purchase order, Fenner. Second, Wiley. Unanimous. Motion for purchase order for Dave's Word, \$3,000, grading major dirt roads, Fenner. Second, Wiley. Unanimous.
10. Motion to sign warrant #30, \$9,960, town expenses, Fenner. Second, Beckett. Unanimous.
11. Code Officer report: Looking for more information on log; improved communication beyond acronyms.
12. Motion to adjourn, 7:55 p.m., motion, Beckett. Second, Gushee. Unanimous.