

Appleton Planning Board

Monthly Meeting Minutes

December 10, 2018

Attending: Ed Carroll, Gary Roberts, David Kelley

Ed reports that he received a survey from the Maine Historic Preservation Commission asking for data regarding historic buildings and sites in town that might be at risk. He will forward the survey to the Appleton Historical Society to see if they have any input.

Gary reported on his research regarding neighboring towns that have Certificates of Occupancy.

-Hope refers to a Certificate of Occupancy Requirement in their Land Use Ordinance. Gives little guidance but says that a certificate from the CEO is required after construction, alteration, or change of use before the structure can be occupied or used.

-Lincolntown Town Clerk says they have a Certificate of Occupancy but Gary couldn't find it referenced in their ordinance.

-Gary shared a copy of Chelsea's Certificate of Occupancy Ordinance. It requires that the building meets state and local building codes. Requires inspection and certificate from CEO. Provides for a temporary certificate at the discretion of the CEO. Identifies daily fines for violation.

-Liberty, Searsport, Jefferson, Edgecomb, Newcastle, Washington, and Belmont do not have Certificates of Occupancy. Bob Temple, CEO of Washington and Belmont strongly advised that Appleton should not proceed with this.

-Gary has tried to get guidance from MMA but has been unable to get input from them yet.

Ed reports that the Town Clerk has not sent our updated version of the Shoreland Zoning Ordinance, approved by voters at last year's Town Meeting, to the State due to formatting problems that haven't been worked out yet. Going forward, we need to compile revisions developed after the public notice last spring, and offer any further revisions we would like to be considered at this year's Town Meeting.