

# APPLETON PLANNING BOARD

January 15, 2018

Attending: Ed Carroll, Riley Fenner, Fred Bucklin, David Kelley

The meeting began at 7pm.

Ed reviewed some basics of board procedures.

-Reviewing our bylaws, we found that the board chairman can designate associate members as voting members as voting members in place of regular members who are absent.

Brief overview of the State's open meeting laws.

-We can not let ourselves gather in subgroups of more than two discussing board business outside of our formal meetings.

Ed designated Fred to be a voting member for tonight's meeting.

Ed notes that we need to move forward on the Shoreland Zoning Ordinance revisions before Town Meeting, but having several members absent tonight, he suggested we table that until next month.

Riley reports that we have a new Code Enforcement Officer, David Schoefield, starting tomorrow. Ed will invite him to attend a future meeting, possibly next month's meeting. Riley suggests that we share some of our draft documents with David in preparation for his visit.

Riley reports that he has made some notes for the group to consider in revising the Shoreland Zoning Ordinance. He will write those up and bring them next month.

Building Permit Fees: The group is working to develop suggestions for the town to consider for what fees should be charged for after-the-fact building permits. Currently Appleton doesn't have an after-the-fact permit, while many of our neighboring towns do.

We want to propose this permit/fee for the following reasons:

- As an incentive for residents to apply for a permit before building
- As a disincentive to build first, then seek permit
- To avoid/offset costs incurred by the Town in enforcement.

Fred will put together a table showing comparisons of fees charged by neighboring towns for after-the-fact permits, for further discussion of this topic next month.

Adjourned 8:30 pm.