

**Appleton Select Board
October 30, 2018**

1. Convene 7 p.m. (Wyman, Fenner, Beckett, Costigan)
2. Reminder: Meetings are recorded.
3. Wyman: Motion to approve minutes of October 23. Beckett: Second. Unanimous.
4. Parking Lot Snow Removal Bid: Wyman; Motion to accept bid from Appleton Ridge Construction, \$2,500, for town office parking lot. Unanimous.
5. Planning Board Ordinances: A discussion with members of the planning board and code officer about potential ordinances/permit requirements.
 - A. Occupancy Permit Request to Consider: Permit could help in determining school residency and also some federal lending programs. CEO called for review of any proposed occupancy ordinances to ensure it fits municipality size and scope.
 - B. Renovation Permit Request to Consider: Driven by the assessor to ensure buildings are assessed appropriately. Case in point can be seen with real estate sales showing greatly improved homes versus far lesser assessments. State records sales data as compared to assessments and can, in instances of wide variation, request a revaluation. Renovation permit could help curb wide discrepancies and issue of tax fairness and a difference between routine maintenance and renovation.
 - C. Shoreland Zoning Permit Request to Consider: The ordinance that came to the town office to be attached to the warrant included struck language and other errors.
6. Town lot on Hall Lane: Wormele and O'Connor attended to learn status on the town-owned lot. Stated they didn't believe there was an acre lot between the two current residences. Attorney Patrick Mellor retained by town to go through nearly 100-page title search.
7. Credit Card for Official Town Use: Proposal from The First for the fire chief, road commissioner, clerk. Fire chief, Road commissioner, with \$2,000 limit per credit card. Discussion of fees and accounting and potential to use debit instead of credit. Beckett: Motion to approve. Wyman: Second. Purchase order policies apply for 3-0-1/Costigan.

8. Tax Abatement Requests: Six abatement requests. One denied/five approved by assessor.
9. Wyman: Motion for Tuesday meeting to be held at the library due to voting/Election Day. Beckett: Second. Unanimous.
10. Fenner: Motion to retain Patrick Mellor as a town attorney for real estate matters. \$225 per hour. Will research Hall Lane property ownership chain. Beckett; Second. Unanimous.
11. Beckett: Motion to approve property tax abatements as recommended by assessor (\$1,120.76). Wyman: Second. Unanimous.
12. Road Commissioner: Jersey Barriers will be installed along Barker's Flats/Pettengill Friday.
13. Other:
Forestry report: Wyman walked Midcoast lot with Nolan Steele/Robbins. Noted additional wet areas and mitigated with brush. Costigan asked if the Town Forrester was involved and asked for clarification of that role.
14. Motion to adjourn. Beckett: Wyman: Second. Unanimous.