

Town of Appleton

From: Diane Schivera <foragefarm@gmail.com>
Sent: Thursday, June 6, 2019 1:45 PM
To: appleton@tidewater.net
Subject: Agenda for Comprehensive Plan Committee and minutes

Hi,

Here's the information.

Diane

Minutes, Apr 29, 2019;

7:05 pm meeting called to order at Appleton Library

Present:

Diane Schivera, Lorie Costigan, Don Mansius, Andy Staples, Gary Roberts, Susan Sherman, Heather Wyman, Sid Quarrier

First item:

Approval of March 28 meeting minutes, motion to approve by Heather Wyman, seconded and voted to approve.

Second Item:

Lorie Costigan discussed her recent email from Phil Carey in Augusta. He is the state contact regarding Town Comprehensive Plans. His email describes the general process that the committee will need to do to revise and upgrade the old Appleton Plan for consideration for certification by the State. (Lorie has sent out a copy of Mr Carey's email to all the committee members.) The State criteria for certifying a town's Comprehensive Plan is titled 'Comprehensive Plan Review Criteria Rule'. Much of the thrust of the rule is to require conformance with the State's Growth Management Act.

Lorie reported that she was interested to see if Appleton, because of its rural character and slow growth rate, might be exempt from some aspects of the required Future Land Use Plan., but that does not seem to be the case.

Mr Carey discussed with Lorie that a good starting point for Appleton Committee is to redo the town -wide questionnaire, and get that done.

Sid Quarrier commented that on his fairly quick reading of the 50 page Plan Criteria Rule, required by the State, that it is a very big and complex task to meet the requirements. The old Appleton Plan covers many of

the required subjects but with less rigor in recommended follow through and action. However the old Appleton Plan does not include the required section on planning for future growth.

There was general discussion about this , and It was suggested that a possible plan of work for the committee is to first work on, and complete an update of the old plan, and then see about reworking it to include and meet the State requirements for certification.

There was more discussion about this, including Lorie Costigan pointing out the importance of State certification so that the town could apply for municipal improvements grants.

Heather Wyman made a motion that the committee plan to proceed first with updating the information in the old plan and then , after, tackle the task of preparing it for possible state certification. There was a second for the motion, and the motion passed.

Third item;

Susan Sherman, Gary Roberts and Donovan Bowley had spent quite a bit of tie prior to the meeting reviewing and revising the questionnaire that was used for the old Appleton comprehensive plan. The Committee then spent about an hour and a half going through the 35 questions on the revised questionnaire. Gary was going to edit and update it.

The next meeting was set for Monday May 20, 7 pm at the Appleton Library.

An agenda item will be to take a look at the Beginning with Habitat maps that show the updated ecological information for the town.

There was a brief discussion that the committee should probably read and be ready to discuss one particular topic area of the old plan, but no decision was made.

Meeting Adjourned 9:15 p.m.

Diane Schivera
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Drink Organic Milk!!

On May 7, 2019, at 2:41 PM, Diane Schivera <foragefarm@gmail.com> wrote:

Hi,

Below is the agenda and accepted minutes.

Thanks,
Diane

Agenda for the next meeting May 20, 7PM Appleton Library

- Secretaries report; minutes from last meeting.
- Review the re working of the questionnaire.
- Review and discuss;

Habitat Maps

Section 2 History, pages 12 through 17, of the old Appleton plan.

Minutes of Meeting 3/28/19

Present: Sid, Diane, Lorie, Heather, Sue and Gary Roberts, Susan, Donovan, and Charlie
Meeting adjourn 7:05

Review minutes; minor edits

Sid motion to approve; Susan second; voted on and approved unanimously

Sid Q. addresses committee

Sid summary of document in attached emails

Spoke with Lincoln county Planner; Future growth plans missing from Appleton's existing Comp. Plan; Lincoln County Spokesperson willing to work with Reps from Appleton Comp. Plan Committee

Sommerville has completed plan recently and has state approval; Somerville is similar to 'ruralness' as Appleton; a copy of the Somerville Comp Plan placed in Appleton Town Office--Started in 2012-finished 2018

Has contact - only one person made it through the process from start to finish

Sommerville Selectman 'Hero' - Chris Johnson - Yet to make Contact. Set to Agenda

-Lincoln county Planner Megan McLaughlin -- has sent MEMO -- M.M. has previous experience in Old Orchard Beach community

-Old Orchard Beach separated meetings into groups - water residents, inland residents, ocean residents, etc.

-Lincoln County will input grants \$ for our comp plan and assist our committee

-Lincoln County planners drive the roads and rate them -- HA

-Possible contract requests for tasks to be completed

-State Planning has Rubric online - State website is not user friendly

-State Planning office has Data package of census information - Appears to be very large

Donovan - Maps big...where does data go?

Sid - lots of links to DEP, etc,

Data good for 3 years, after year and a half, request a re-up - or else data no good

Sid idea:

Create a planning sub committee that will develop what the next meetings look like; public participation; downloading information and what to do with state package, how to compile and manage review data (random way would be difficult to manage) - and present those idea to the comp committee for review.

Don – what are the components of the Data to be compiled?

Lorie – Data is already there – propose a sit with Phil Carey to review deficiencies in current plan – if survey could be used and what questions should be added –

Susan – survey is the driving force of plan – some questions should go – Union has survey online, been completed in 2017; look at and perhaps see their plan?

Consensus within Appleton Comp. Committee to Start with Survey

Gary – questions about new survey or old survey – perhaps old to then review possible changes

Notes some questions should not be valid – are confusing

HW – interested in how peoples opinions may have changes – newer people, different opinions

LC – Info from town is there – houses, permits, but not a true head count

Discussion about building and permits

Survey monkey online – how to prevent corrupt data...postcards with a link? Paper copies? How to deliver? Mass mailing?

Becky at town Office – has a list of all residents and can provide appropriate list to Comp Committee when necessary

Diane – what were results of budget requests?

Appleton Comp. Ian Committee has been approved for \$1500

\$100 an add for when we have a public meeting – the town prints in the Camden Herald – state law require it to be printed.

CG – suggestion to review existing survey questions for relevancy.

Review of Survey

Q1 approved;

Q2 approved;

Q3 approved – should there be some priorities options?

Q4 – remove sennebec pond from question for freshwater access – Review Q5 – Approved – needs clarification – Strike easthetic design

Q6 – approved

Q7 –

Q8 - Clarification on what is multi family

Q9 – Approved – A Zoning question

Q10 – Remove

Q11 – Approved – With parenthetical of minimum lot size – larger or smaller Q12 – Review – Expand; Union question as examples

Q13 – Approved

Q14 – Approved

Q15 – Approved

Q16 – Approved

Q17 –Approved

Q18 – Approved

Q19 – Removed

20 – Approved

21 – 22 – 23 Combine into one question; 24 – remove

25 – approve

26 – approve

27 – approve

28 – Remove

29 – Approved

30 – approved; review; re-write on individual verbage 31 – Add other line item

Summary;

Survey committee – Review questions and re-write as necessary; Susan, Gary, and Donovan to

make up committee

Lorie will meet with State Planner Phil Carey to review our current plan, and where more information is needed and how to best re-arrange what is useable

HW – shouldn't we review the plan to drive the questions?

SQ – break up plan and review and give 5 minute summary and possible discuss would take a long time – not the best use of time

Survey committee to present changes to the committee at the next meeting – Comp committee to then discuss plan and highlight issues

Mondays work for meeting 4-29-19 at 7pm for next meeting

Homework: go to state website and review section on managing future growth Meeting

Adjourned

Appleton Comprehensive Plan Review Committee Meeting Minutes

February 25, 2019, 10:00AM

Present: Donovan Bowley, Ed Carroll, Lori Costigan, Charles Garrigan, Sid Quarrier, Gary Roberts, SueEllen Roberts, Diane Schivera, Susan Sherman, Andy Staples, Heather Wyman

Presentation by **Phil Carey, Municipal Planning Assistance**, on plan preparation and State certification. Emphasized that grants, etc. are heavily pro-weighted for certified plans. Appleton's prior plans were not submitted for review.

Reviewed and Approved Minutes of Feb. 7th Meeting

Nominations and Election of Committee Officers: Chairperson - Diane Schivera, Vice-chairperson - Sid Quarrier, Secretary - SueEllen Roberts. Approved

Discussion:

Committee discussed need for new survey due to community demographic changes since 2007. Sid Quarrier believes that a survey was completed in Searsmont and may be available for comparison.

Charles Garrigan commented that he felt that the community's spirit remained the same since the previous survey.

Donovan felt that a full committee review of the 2007 Plan would inform our development of a new survey.

Donovan Bowley said that the 1992 Plan was in the Library and available for review.

It was decided future meetings would occur monthly in the evening at 7:00 PM.

Actions:

All committee members to review 2007 plan and survey with consideration of loose-ends not addressed from prior plan and possible priorities for new plan.

Need to obtain pertinent information from latest census data and other available sources.

Sid will attempt to source another survey

Next Meeting: 7PM March 28th, at Library

Adjourned

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