

**19 AUGUST 2019 / 7:03 PM / LIBRARY MEETING ROOM**

## Attendees

Sue-Ellen & Gary Roberts, Diane Schivera, Donovan Bowley; Andy Staples, Charles Garrigan, Susan Sherman, Sid Quarrier, Heather Wyman

## Review Minutes

1. Change Date to 6-24-19 from 7-24-29
2. Quarrier; motion to approve; Wyman 2nd motion; Vote - Unanimous.

## Agenda

1. Review Survey
3. Review Town History Section

## Item 1: Survey Review

1. Add date and draft number to surveys; it will help keep organized for committee review
2. Possible addition of "Group Homes" to survey questions regarding zoning or permitted uses. Discussion about how to clarify the definition of a group home; i.e. halfway houses and recovery houses.
3. Survey committee and comp plan committee to ponder and discuss later.
4. What are the timing and goals of the committee? Survey released to public by \_\_\_ date? (Discussion followed and some committee members had different visions; some before the holiday season, others thought after would be better.)
5. Survey Delivery: Is there a specific federal/state postal stamp that could be used as a substitution for postage? E-mail survey to residents? How will the data and responses be analyzed and formatted for input into the comprehensive plan?  
(Discussion followed about survey delivery, postage or online via Survey Monkey. Discussion regarding voter rolls vs. taxpayers vs. residents as those eligible to fill out the survey) Sid, Susan, and Heather were going to look into what persons may/did take the survey in the surrounding towns that have recently completed a comprehensive plan; Union, Searsmont, Warren, and Hope.)

## Item 2: Section 2: History Review

1. Review list of historical places in Appleton; Original Burketville General Store has a model, that was commissioned by a local family, and is available for viewing at the Matthews Museum.
2. Vernon Pease's Saw Shop was once a one room School House (located by Mill Pond)
3. Town Cattle Pound; "was originally part of Ira Proctor Property" could stir up previous grievances about who owns the property, or how, or what? With no rocks to identify where pound may have been, perhaps it is not worth mentioning the Proctor property at all.
4. Discussion about what time period(s) should be talked about is in this section; "How did Appleton begin?" What are the goals of this section?
5. Possible list of resources for information listed in this section?
6. Recommendation and implementation strategies were left unchanged for input from committee.

## Item 3

1. What are the goals of the committee? Update the info? Work on recommendation and implementation strategies? Have current survey? Meet state standards? Because upon state review, the state does hold towns accountable their recommendations, and how does the committee want to approach that issue.
2. What is the mission statement or statement about the purpose of the comprehensive plan to be refined/defined

## Who Does What?

1. Sid to develop a preface for the Comp. Plan, look into mailing list possibilities
2. Susan, Heather, and Sid to ask other adjacent towns about who took their survey
3. Survey group to continue to refine survey
4. Diane to review Survey Monkey policy and/or limitations

## Next Meeting

1. Goals to release survey
2. Next meeting Monday, September 16, 2019 at Conference Room of Library @ 7pm