

**Appleton Select Board
December 3, 2019**

1. Convene, 7 p.m. (Gould, Beckett, Fenner, Garrigan, Costigan)
2. Reminder: Meetings are recorded.
3. Costigan: Motion to sign warrant #43, payroll warrant, \$18,592.51; and, #44, school payroll, \$47,454.53; and, #45, town expenses, \$96,655.61. Fenner: Second. Unanimous.
4. Beckett: Motion to approve the minutes of Nov. 26, 2019. Garrigan: Second. Unanimous.
5. Public Comment: None.
6. Road Commissioner: Absent. Fenner: Requested sanding report for school and library, to be submitted by the first of the month. Was not received. Fenner proposed withholding contract installment. Contract language requires monthly payment by the 15th of each month. Nothing is required for a report. Fenner: Motion to temporarily withhold payment until sanding report is received. Beckett: Second. Unanimous.
7. Committee Reports: None.
8. Town Attorney: Beckett: Move to retain Leah Rachin as town attorney when she moves to Drummond Woodsum, at current rate for one year. Garrigan: Second. Unanimous.
9. Sanding, signposts and pole saw: Fenner spoke with Boyington regarding all. Boyington will return pole saw. Signposts are on order, including 8 for the forest signs; and sanding report has been requested.
10. Other: Pettengill Culvert Application has been submitted to the DEP. Beckett: Roof shingles missing from the town office building. Will discuss with Collins.
11. Adjourn. Unanimous.