

**Appleton Select Board  
May 28, 2019**

1. Convene, 7 p.m. (Gushee, Wyman, Fenner, Beckett, Costigan)
2. Reminder: Meetings are recorded.
3. Beckett: Motion to approve May 14, 2019. Gushee: Second. Unanimous. Beckett: Motion to approve May 21, 2019. Gushee: Second. 4-0  
1/Wyman(abstained/absence).
4. Public Comment: None.
5. Road Commissioner: Culverts installed on Lower Road. Additional ditching and labor is \$1,500 for unplanned culvert on Lower Road. Fenner: Motion to approve \$1,500 purchase order request. Beckett; Second. Unanimous.  
Proposal from All State for 2-inch cold mix shim from Union Town Line to Allen Brook Bridge (6,600 feet) along Sennebec Road. Initial estimate over budgeted amount by approximately \$20,000 and commissioner will check to ensure which of two methods are quoted and will also consider shortening length to meet budgeted price.  
Charles Garrigan: Inquired about speed limit signs on W. Appleton Road.  
Quaker Cemetery needs culvert/entrance for a mower/footpath entrance.
6. Select Board
  - A. Recommendation town land conservation fund to pay for signage: 12x18 sign appears cheapest with Adventure Advertising. (\$36 before posts, etc).  
Fenner: Two signs per lot: One to identify town forest and name of lot. Second sign with list of permitted uses.  
Wyman: Forest use policy not on website. Beckett: Will add.  
Estimate \$120 sign per lot. Five lots (plus two lots bisected by roadways for a total of 8 locations). Up to \$850 request before town meeting. Beckett: Motion to recommend expenditure up to \$850 for Article 32. Gushee: Second. Unanimous.
  - B. Use of Credit Card Policy for Town of Appleton Personnel. Gushee; Motion to use modified version of school-approved policy. Beckett: Second. Unanimous.  
Wyman: So this has nothing to do with the school?  
Unanimous.
  - C. Other: Fenner: (In response to Wyman question) Who would respond to an email question from the town clerk. As far as I know we have never conducted business by email. Each year we select two people who are the supervisors of personnel, so the supervisors would respond first to an inquiry of our employees. Anything larger would come to the entire board during an open meeting.  
As personnel supervisor regarding Milan, I asked the applicable law. She (Pam) had.  
Wyman: For me the way that it works it is a moot point. It was difficult coming in new to know whose job it is to respond to emails.  
Beckett: Having all have access to the email lets us all be equally informed.  
Beckett: If the school board ends up with only two people they don't have a quorum to hold a meeting. (Two write-in positions.)
7. Adjourn: Unanimous.