

**Appleton Select Board
November 26, 2019**

1. Convene, 7 p.m. (Gould, Beckett, Fenner, Garrigan, Costigan)
2. Reminder: Meetings are recorded.
3. Costigan: Motion to sign warrant #42, school expenses, \$127,633.61. Beckett: Second. Unanimous.
4. Beckett: Motion to approve minutes of Nov. 19, 2019. Gould: Second. Unanimous.
5. Public Comment: None.
6. Road Commissioner: Road Commissioner absent.
Beckett: Resident complaint regarding Sennebec Road lack of striping. Fenner: Sent to road commissioner.
Gould: Accident during last storm prompted a request for earlier sanding. Luce Transportation owner asked Gould to ensure roads are treated before busses run.
7. Committees: Gould: Would like to continue with the library board. Fenner: Motion to appoint Danielle Gould to the library board. Beckett: Second. Unanimous.
8. Holiday Scheduling Issues: Fenner: Propose closing town office December 24 and Dec. 31, move board meeting to Dec. 30. Beckett: Second. Unanimous.
Costigan: How will the clerk handle a tax due date of Saturday, the 30th? Fenner: Postmark the 30th.
9. Personnel Policy: Garrigan: Motion to adopt amended personnel policy (regarding scheduled vacation time matching bereavement leave language). Beckett: Second. Unanimous.
10. Town Attorney: Current attorney moving to Drummond Woodsum, which will honor the current municipal rate for 2020, excepting bond and TIF work.
11. Other: Town forest signs delivered to town. Waiting for signposts from road commissioner.
12. Adjourn. Unanimous.