

SELECT BOARD MEETING: VIA ZOOM

Date: December 1, 2020 6:30 P.M.

In Attendance: Selectboard- John Fenner (chair,) Lorie Costigan, Charles Garrigan, Danielle Gould, Peter Beckett
Town Clerk Elizabeth E. Dickerson
Kay Neufeld, Camden Herald
One member of the public

1. Call Select Board meeting to order

Chair Fenner called the meeting to order at 6:30 P.M.

2. Meetings are recorded

Selectperson Fenner reminded attendees that Zoom meetings are recorded.

3. Approve the minutes of November 24, 2020

Chair Fenner mentions that the minutes should be corrected: Once all the carpentry issues are addressed at ~~both buildings~~, fire station, painting can proceed in the warm weather. The minutes are amended.

Motion to approve amended minutes: Selectperson Costigan made the motion, Selectperson Beckett, second

Vote: Beckett: yes, Costigan: yes, Fenner: yes, Garrigan: yes, Gould: yes 5-0-0 the motion passes.

Selectperson Costigan: asks Chair Fenner to clarify why it was important to meet at 8 am on November 6 to swear in new Town Clerk and Treasurer: Because the letters of appointment particularly of the Town Clerk had to be sent to the Secretary of State immediately because of custody of ballots due to the election. The town was still within the window of a recount or a ranked choice vote (RCV) runoff. Selectperson Costigan pointed out the language change on the new oaths that both the Town Clerk and and the Treasurer signed which was developed by Attorney Bocko in consultance with legal at Maine Municipal Association (MMA.) The oath includes swearing to stay in office until a replacement is sworn in. The Selectboard signed the appointments and Attorney Bocko executed the swearing in.

4. Public Comment: There is none

5. Road Commissioner- Absent. Chair Fenner reports that the Commissioner has been busy due to the storm and was out from 3 am until 9 am, but there have been no significant washouts.

6. Town Clerk- Elizabeth Dickerson: Asked whether selectboard members might feel it useful to receive the warrant recap via email, or a budgetary breakdown in addition to expense statements. Some selectboard members feel these items might be helpful. The Clerk will develop some documents and see which are helpful.

7. Select Board

A. Committee Reports: Selectperson Costigan- The Comprehensive Planning Committee met two weeks ago. The committee is looking for experts from the state to talk with or provide some background for non-point source pollution. Appleton contains such areas as the St George River area the Pettengill Stream area, and the Whitney Bog and the committee would like to be sure to understand this issue fully. Selectperson Beckett- Latest update from Tidewater concerning fiber rollout: cable is rolling out in whole town as a result of a grant to provide internet access to remote learning students, the project should be completed next year.

B. Policy on cash receipts and procedures, Chair Fenner- this new policy was triggered by a returned check policy of 25\$. CMP bounced their property tax check of \$24,500 so they lost their tax discount because they didn't pay on time. The town was going to charge \$25 for the returned check but CMP asked for a copy of the check policy. The town didn't have one. Now the town does.

Motion to approve the policy- Selectperson Beckett made the motion, second, Chair Fenner.

Discussion: Selectperson Costigan- what is the theory on starter checks are not being accepted? Chair Fenner said that there is no history to check on. Selectperson Costigan: routing numbers could be verified, but if it's common with other town's policies so be it.

Vote: Beckett: yes, Costigan: yes, Fenner: yes, Gerrigan: yes Gould, yes 5-0-0- the motion passes.

8. Other-

Barry King, resident and firefighter- in looking over minutes to do with resignation with two former employees and hiring of new employees, wanted to be sure of process. Oct 27 meeting meeting minutes were not posted on the website as soon as usual. SOPS (Standard Operating Procedures) discussion: Mr. King wants to be sure that SOPS are in place for all areas of the fire department. Selectperson Costigan thanked Mr. King for the fire department's participation in making the building available for the election and for the special meeting. There has been an issue with minutes emails going into spam. This issue is now addressed.

9. Executive Session: none

10. Adjourn 7:13 pm, adjournment is by unanimous consent

A True Copy Attest,



Elizabeth Dickerson
Appleton Town Clerk