

**Appleton Select Board
May 26, 2020**

1. Convene, via Zoom, 6:30 p.m. (Beckett, Costigan, Fenner, Garrigan, Gould)
2. Reminder: Meetings are recorded.
3. Beckett: Motion to approve minutes. Gould: Second. Beckett: Yes. Costigan: Yes. Fenner: Yes. Garrigan: Abstain/Absence. Fenner: Yes. 4-0-1
4. Committee Reports: Gould: Library will be working on a safe re-opening plan. Fenner: Cemetery Updates to Miller Cemetery with Ryan Lanphere and Co. worked to replace gravel and grade. Pine Grove mowing was partially delayed due to a funeral on Wednesday. G&G Mowing will work on completing weedwhacking in cemetery. Limbs removed. Need to be chipped. Sumner Memorial planted. Costigan to price new bench and look for chipping contractor.
5. Vacation Time: Costigan: Motion to allow clerks to carry 2019/2020 accumulated vacation days through Labor Day, 2020. Garrigan: Second. Beckett: Yes. Costigan: Yes. Fenner: Yes. Garrigan: Yes. Gould: Yes.
6. Audit: Has been completed and is being reviewed by the Treasurer.
7. Reopening Office: June 15 is the anticipated date for reopening town office Gould: need for evening hours. Beckett: Improve kiosk signage and update website to reinforce clerks are available inside by phone.
8. Town Report: Draft is with the printer/designer, awaiting audit, final select board letter, and school info. All other materials on hand.
9. Beckett: Move to adjourn. Gould: Second. Adjourned by Unanimous Consent.