

**Appleton Select Board
October 13, 2020**

1. Convene, via Zoom, 6:30 p.m. (Beckett, Costigan, Fenner, Garrigan, Gould)
2. Reminder: Meetings are recorded.
3. Beckett: Motion to approve minutes of October 6, 2020. Gould: Second. Beckett: Yes. Costigan: Yes. Fenner: Yes. Garrigan: Yes. Gould: Yes.
4. Public Comment: None.
5. Road Commissioner: Not present.
6. Election Day Personnel: Clerk singlehanded at the town office 10/13. Unable to attend. Fenner: 11/6/18 appointments were not done properly. No record of appointment of clerks, although signatures were given. Will need to fix by the end of next week and need a warden. Fenner: Motion to appoint Eileen O Neill as Election Warden. Beckett: Second. Beckett: Yes. Costigan: Yes. Fenner: Yes. Garrigan: Yes. Gould: Yes.
7. Committee Reports: Beckett: School Facilities Committee: Boiler is installed. Principal has \$200,000 through Covid relief funds. A quote for \$109,000 for a generator. Cordjia may have a used generator.
8. Over/Under Letters: Lebel to decide letter. Costigan recommended including the cutoff date for changing property assessments in time for next tax year.
9. Boiler: Waiting on quote from Mechanical Services.
10. Other: Correspondence from D. Burke regarding the flag at Ness Park. Costigan: Although one volunteer moved the duty of raising and lowering was handed to another volunteer in town. Burke indicated the flag needs to be replaced. Last replaced approximately 4 years ago.
11. Absentee Ballot Box: Has been affixed to the side of the town office and 80-percent reimbursement of purchase cost anticipated to be covered by the State of Maine/Secretary of State.
12. Fenner: Motion to adjourn. Gould: Second. Adjourned by unanimous consent.