

**Appleton Select Board
September 29, 2020**

1. Convene, via Zoom, 6:30 p.m.
2. Reminder: Meetings are recorded.
3. Beckett: Motion to approve minutes of Sept. 22, 2020. Fenner: Second. Beckett: Yes. Costigan: Yes. Fenner: Yes. Gould: Yes.
4. Public Comment: None.
5. Road Commissioner: Not in attendance.
6. Election Clerk: Ranked Choice Voting is not counted at the local level. Testing: The state submits a detailed testing protocol for absentee and regular ballots. State is responsible for all Personal Protection Gear for counters. Two helpers: An election warden and a counter. (The federal election is) "not a huge process." Current count: 267 absentee requests. "They (the state) are my supervisors for this whole election, it is a state election. Beckett: I'd like to see the testing protocol from the state. Clerk: If the ballot machine becomes too stuffed we (mark) the date and time when it is unloaded or a portion is removed. Clerk: I sent a copy to the select board of what the state requires for approval of the fire station as an election location. Hand railings needed for the length of the walk. Costigan: Have you received information about the Secretary of State's absentee ballot tracking initiative? Clerk: Yes. Costigan: DO you feel you need additional support in the office, given your concern of the confluence of the election and tax bill time? Clerk: Unsure. Costigan asked for a report of office staffing next week. Fenner: Moving polling from the town office to the fire station. Town office closed to town business on election day. Fenner discussed the merits of the fire station as a polling place due to larger square footage for Covid safety concerns. Fenner: Motion to the make the fire station the polling place for November 3. Costigan: Second. Beckett: Yes. Costigan: Yes. Fenner: Yes. Gould: Yes.
7. Committee Reports: Comprehensive Committee rescheduled to Sept. 30.
8. Fenner: Motion to appoint the following election clerks: **Jessica Bickis, Joshua Robison, Cecile LaVallee, Diane Schivera, Lisa Mossel-Vietz, Jacqueline Denman, Melinda Karlsberger, all of Appleton for 2 years.** Beckett: Second. All for two years. Beckett: Yes. Costigan: Yes. Fenner: Yes. Gould: Yes.
9. Heating System Update: The town office boiler has been in service for 60 or 80 years, having first been used for the school when it was in the same building. Capital reserve account has ample funds and a town office. Fenner to work on estimates from Maritime and Mechanical Services.
10. Water Tank. Report of someone with a small truck filling a water tank at the fire station. Turned off. Will be turned back on and a sign will be affixed indicating water has not been tested for drinking.
11. Pine Grove: New plots mapped near Ames addition
12. Tax Maps: Beckett working on a new set of maps that can be placed in the town office.
13. Motion to adjourn by unanimous consent. Adjourned. 7:43 p.m.