

Select Board Meeting  
Appleton Town Office  
October 26, 2021

**ATTENDEES:** Lorie Costigan Chair, Peter Beckett, Charlie Garrigan.

**MEETINGS ARE RECORDED**

**CONVENE**

**APPROVE MINUTES OF OCTOBER 19, 2021** Motion to approve Garrigan, second Costigan. 2 approved 1 abstained.

**PUBLIC COMMENT** No public comment

**ROAD COMMISSIONER** Road commissioner not at meeting.

**PAVING DEBRIEF** Rain did cause some delays, but work is continuing where pavement meets driveways and shoulder work on both Coillinstown and West Appleton Road.

**SELECT BOARD**

**REVIEW AND OPEN SNOWPLOW BIDS** One bid received for snow removal of town office and fire station lot. Bid from Appleton Ridge Construction for \$3,000.00 in accordance with specifications listed. Motion to award contract for the 2021-2022 season to Appleton Ridge Construction Costigan, second Beckett. Unanimous vote of approval.

**REVIEW AND ADOPT TREASURER'S DISBURSEMENT POLICY** Policy treasurer worked on with MMA to allow treasurer to collect and send in various state fees. Policy allows any select board member to sign off on submissions. Enables the process to be streamlined to weekly as opposed to biweekly. Policy to be voted on annually. Motion to approve Treasurer's Disbursement Policy Garrigan, second Beckett. Unanimous vote of approval.

**UPDATE ON HAZARD MITIGATION PLAN AND 2018 APPROVED PROJECTS/PLAN** Will review more in the weeks to come. FEMA has funds for infrastructure improvement particularly around flooding which impacts culvert and ditching work done annually. Each town required to have mitigation plan. Appleton did participate in 2017 or 2018 and there was an approved plan that had allotted funding for culvert on Peabody and also a wildcard amount for basically any culvert project. Esancy will work with Road Commissioner to update status of the work from 2017/2018.

**LIENS** Langley has been filing liens with the registries office and notice of past due taxes. Current list is \$103,000 in taxes and roughly 65 properties.

**OTHER** Last week had the 11th hour call from Commissioners office regarding locking in heating oil prices. The price is \$2.81 per gallon through Maritime Energy. Motion to approve \$2.81 bid for fuel oil through Maritime Costigan, second Beckett. Unanimous vote of approval. Separate motion to authorize the Chair to sign the official bid response for 2021-2022 Costigan, second Beckett. Unanimous vote of approval.

Knox County Commissioners starting 2022 budget process. Inviting all towns to November 4th 5 PM at the Knox County Courthouse meeting. Will be held on the Town Hall video stream as well. Appleton's current county tax is \$150,219. Fees \$43,123.00 for a total \$193,2253.00 Proposed budget Appleton share is \$212,403 an increase of approximately 2%.

Tri County meeting upcoming in Washington.

Town Forrester talking to Robbins regarding the lots on the Lower Road.

Suggestion to get Town Properties assessed under the current market. Likely the town will undergo a tax assessment due to market changes within the next 3 years. Suggestions to set money aside for that over the coming years rather than absorb it all at once.

Discussion regarding set up for vote next week.

**ADJOURN** Motion to adjourn Beckett, second Garrigan. Unanimous vote of approval.