

Appleton Planning Board  
Monthly Meeting Minutes  
December 13, 2021

Attending: Board members: Ed Carroll, David Kelley, Gary Roberts, Dan Wyman

- 1) The minutes of the October Board meeting were approved.
- 2) Ed Carroll reported on a conversation with the Code Enforcement Officer regarding the CEO assisting applicants with the site plan review process. The CEO appeared agreeable and could attend meetings where complex issues are present. Possibly applicants could meet with the CEO first to start the process and help with application preparation. The CEO was satisfied with the Board's decision on the Smith application and has also been in contact with Jessica Beck regarding her septic design and building permit. There was a discussion of CEO actions and authority under the Shoreland Zoning Ordinance; Ed Carroll noted that the Board doesn't have to be involved in all issues but would like to be kept informed.
- 3) There was a short discussion about the Town's purchase of the Getchell property at the Mill Pond and possible parking lot and/or boat ramp construction. Ed Carroll noted that State and agency attention to the Shoreland ordinance should be sufficient.
- 4) It was noted that the Select Board had expressed some concerns to the CEO regarding possible junkyard issues at Beyond Hope Lane off of Route 105, and it was also noted that the Planning Board would have no ordinance authority to act upon.
- 5) There was a discussion of a potential utilities work in public right of way ordinance, and Gary Roberts' drafts were reviewed. Ed Carroll would invite the CEO and the Road Commissioner to the next meeting. Fees were discussed.
- 6) The Site Plan Review Ordinance and the Shoreland Zoning Ordinance may need review and possible editing.
- 7) Ed Carroll noted he would follow up with the Select Board regarding the CEO's duties and fees for site plan review. Also would follow up with Tim Davis regarding his election to the Board.

Adjourned.

