

**Appleton Select Board
Minutes
April 1, 2025**

- 1. Convene: Reed, Esancy, Costigan, Marriner.**
- 2. Edits/Additions: None**
- 3. Esancy: Motion to approve warrant #55. \$7,022.97. Marriner: Second. Unanimous.**
- 4. Costigan: Motion to approve minutes of March 25. Esancy: Second. 3-0-1/Marriner, absence.**
- 5. Public Comment: None**
- 6. Select Board**
 - a. Esancy: Motion to authorize the chair to bid Getchell Park site preparation. Marriner: Second. Unanimous.**
 - b. Policy Review: Procurement review highlighted in part by repeat Clay Mitchell complaint of personal property damage dating from a 2024 complaint and seeking resolution. General Discussion of proposed additions to better manage communication of complaints and ensure timeliness of resolution to protect Town from liability, consistent written responses to all complaints, purchase order limits to ensure completion of projects (no lapses), etc.**
 - c. Other: The Town on April 2 will acquire a property by foreclosure. No relatives; joint tenancy defaulted to now deceased. Town will lock building and proceed and a general question likely for town warrant. All proceeds of sale beyond tax must go to heirs or the state; the Town only recovers costs.**
 - d. Undesignated fund balance below \$1million and taking \$300k, before the reval, would put balance close to threshold for five months operating expenses. Municipal expenses are approx. \$600k more than projected revenue, or less than \$4 of the mil rate.**
- 7. Esancy: Motion to Adjourn. Marriner: Second. Unanimous.**