

**Appleton Select Board  
Minutes  
October 7, 2025**

1. **Convene, 6:34 PM (Reed, Esancy, Garrigan, Costigan, Hardy) Road Commissioner: Boyington. Public: R. Bocko. Treasurer: Willauer**
2. **Edits/Additions to agenda: None**
3. **Esancy: Motion to approve the minutes of Sept 23, 2025. Garrigan: Second.**
4. **Garrigan: Motion to approve Warrant 22. Esancy: Second. Unanimous.**
5. **Public Comment: B. Bocko. Thanked all for service to town. Short list: Bocko has updated waiver and release for public service on municipal property. Bocko was pleased with a remote access meeting policy on record since September 2021. Bocko asked the board to use the listserv for announcements of meetings. Bocko indicates the budget committee is missing a member due to abandonment of duty. Indicated the committee is “hobbled” by lack of a full committee of five. Costigan recommended a letter of interest or lack thereof with failure to respond within 10 business days as abandonment of appointment.**
6. **Roads**
  - a. **Purchase Order Updates: Boyington graded Ridge. Has not started other roads and is reluctant to start grading others due to dryness and losing material.**
  - b. **Ditching: Limited progress on Guinea Ridge due to equipment issues and unrelated matters. Lots of material being removed. Local distribution of ditched materials.**
  - c. **Driveway Permit Application: Jones Hill Road. Multi-year expired driveway permit by Gould. Costigan: The driveway permits expire within a year or two and that is documented. Garrigan: Motion to approve the driveway permit for 216 Jones Hill Road. Costigan: Second. Unanimous.**
  - d. **Winter Salt and Sand delivery has begun. Sand quality is clean; Salt seems to be more problematic with trash and larger quantities.**
7. **Select Board**
  - a. **Municipal Resolution, Knox County Hazard Mitigation Plan. Costigan: Motion to approve mitigation plan to ensure Appleton is eligible for funds when and if such funds are made available to municipalities. Garrigan: At least five areas in town are on the plan, two of which (Pettengill and Esancy Road) have been addressed. Esancy: Second. Unanimous.**
  - b. **Garrigan: Motion to approve annual ambulance service contract agreement with Union. Esancy: Does the sum in the contract match the approved budget item from June warrant. Garrigan confirmed accuracy. Reed: Second. Unanimous.**
  - c. **Town Hill Paving Update: Garrigan noted Town Hill Road detour next week for Town Hill repaving and Sewall Engineering will condense the number of inspections in keeping with approved contract.**
  - d. **Sand Shed Repairs by ARC: Garrigan offered additional bracing could be helpful on vertical studs, but noted it’s not in the MMA guidelines for the work. Gable and eave trim could be**

repaired within the 18k voters approved in June. Boyington believes an electrician should review the electricity in the sand shed due to a malfunctioning circuit breaker.

- e. **Esancy Road Bid Package: One building season (2026) to complete. Garrigan: Motion to post bid notice for Esancy Road. Esancy: Second. Unanimous.**
  - f. **Permit Fee Review. Garrigan: Motion to approve permit fee schedule. Esancy: Second. 4-1/Costigan.**
  - g. **Quarterly Fiscal Update: Treasurer led discussion of first quarter of revenue and expenses.**
  - h. **Other: Garrigan relayed a letter from the clerk to the budget committee member from July 15, 2025 with a stamped envelope for return and answer. Budget Committee Ordinance allows board to fill vacancies. Costigan inquired on the status of the Jason Gushee probate. Treasurer noted in process with probate. Garrigan noted hopes the town does not spend the gifts in one swoop.**
  - i. **Garrigan: Purchase Order for \$5,000 for ARC for mixing sand and salt and storing in the sand shed. Esancy: Second. Unanimous.**
  - j. **Costigan: Inquired on the progress on the 2023 audit; 2024 municipal audit has begun.**
8. **Garrigan: Adjourn. Reed: Second. Unanimous.**