

**Appleton Select Board**  
**Minutes**  
**December 9, 2025**

1. Convene: Reed, Esancy, Garrigan, Hardy
2. Garrigan: Add Tax Abatement, ACO Update, Union Ambulance Update to Select Board
3. Minutes of November 18 not yet in hand from Secretary; review and vote to be at next meeting
4. Garrigan; motion to approve Warrant #33/#34, second; Reed – 4-0  
Garrigan; motion to approve Warrant # 35, second; Hardy – 4-0
5. Public Comment: None
6. Roads – Written road complaints from residents regarding northern end of West Appleton Road from Searsmont town line to Old County Road; complaint regarding potholes of significance on Collinstown Road.  
Winter road maintenance crews are doing a good job with road plowing and sanding. Discussion amongst board regarding open purchase orders for road work. Any PO's that have not been started within 30 days or written PO are no longer valid per Town of Appleton Road Maintenance Policy.  
Board discussion of Milay Bridge, status of insurance companies standing on possible claim, construction companies position on possible claim. Garrigan; motion to authorize Vice Chair to contact attorney at Drummond Woodsum to inquire about potential insurance claim for Milay Bridge failures and options moving forward. Second; Esancy – 4-0
7. Select Board
  - a. Tax Abatement on lot 016-007-B; Residence was damaged by fire and removed before the April 1 assessment deadline. This was not reflected on 2026 tax bill and property owner has asked for the removal of the no longer present structure adjustment to their tax bill. Garrigan; motion to approve tax abatement for lot 016-007B, second; Reed – 4-0.
  - b. ACO Update: Board review of November summary from ACO. Noteworthy items are visits to Collinstown Road residence for the issuance of Dog at Large and Dangerous/Nuisance Dog summonses. Board discussion regarding subject dogs also having encounter with Liberty ACO.
  - c. Union Ambulance: review and discussion of Union Ambulance monthly summary. Board discussion regarding year-to-date calls, day of week calls, and no transport calls. Noteworthy is all calls Union Ambulance Service ends up not transporting persons are calls Union Ambulance does not receive reimbursement

8. Other: Clerk/Treasurers Report; Auditors were here for three days working on FY24 and FY25. The expectation is to have FY24 completed early next year and FY25 in March. TRIO WEB will be going live in January for Town Office. This can allow tax persons and auditors can log in remotely to accomplish necessary tasks. ARPA work machines are being installed in the office and all office staff will be getting new .gov emails which will be more secure.
9. Garrigan: Motion to Adjourn, second; Esancy – 4-0