

Appleton Select Board
Minutes
December 16, 2025

1. Convene (Garrigan, Reed, Esancy, Costigan, Hardy) Treasurer
2. Additions/Edits: Addition of Treasurer's Report, Fire Department Update, Letter for Fire Department Fundraising.
3. Costigan: Motion to approve minutes of 11/18. Esancy: Second. 3-0-2 (Garrigan, Hardy/absence)
Garrigan: Motion to approve minutes of 12/9. Esancy: Second. 4-0-1 (Costigan/Absence)
4. Garrigan: Motion to approve town accounts payable warrant #36, \$11,243.73.
Costigan: Second. Unanimous.
5. Public Comment: None.
6. Roads
 - a. Purchase order update: Road Commissioner not present. Review of policy to complete within 30 days of issuance and review of completed orders vs. outstanding. Treasurer to supply updated accounting at upcoming meeting. Discussion of uncompleted orders for Fishtown. General discussion about reopening purchase orders not completed or extended with approval within 30 days.
 - b. General discussion about need to complete tree removal on Fishtown, which had been cited as a cause for delay of approved ditching projects, there and other areas of town. Garrigan to review liability for bad trees overhanging roadways.
 - c. Costigan inquired about the status of determining safe road limits for the Millay Bridge given its failed status and need for full removal. Garrigan to coordinate suggested limits with state and Dorsky engineers, since approved limits did not appear in the bridge report from the state. Potential liability issues for the town while the review of the rebuild is underway.
7. Select Board
 - a. Esancy Culvert Bids opened and reviewed. Esancy: Motion to award Ford Enterprises replacement bid. Costigan: Second. Unanimous.
 - b. Costigan: Motion to authorize \$800 fee to Sewall Engineering for annual updates and access to Better Roads Report. Esancy: Second. Unanimous. Costigan noted this sum is under the purchase order threshold.

- c. Fire Department Update: Chief Marriner discussed \$20k grant and its use for fitting and hose updates and the purchase of blitz hoses that can be erected with one responder. Two trucks will be outfitted with a blitz hose, which enables fewer personnel to direct larger amounts of water.
- 8. Garrigan: Motion to adjourn. Costigan: Second, Unanimous.