

TOWN OF APPLETON

ADDRESSING ORDINANCE

JUNE 13, 1995

Addressing Ordinance of the Town of Appleton, Maine

SECTION 1. PURPOSE

The purpose of this ordinance is to enhance the easy and rapid location of properties for the delivery of public safety and emergency, postal delivery, and business delivery.

SECTION 2. AUTHORITY

This ordinance is adopted pursuant to and consistent with the Municipal Home Rule Powers as provided for in Article VIII, Part 2, Section 1 of the Constitution of the State of Maine and Title 30-A M.R.S.A. Section 3001.

SECTION 3. ADMINISTRATION

This ordinance shall be administered by the Board of Selectmen who shall assign road names and numbers to all properties, both on existing and proposed roads. The selectmen shall be responsible for maintaining the following official records of this ordinance:

1. A map of Appleton for official use showing road names and numbers.
2. An alphabetical list of property owners as identified by current assessment records, by the last name, showing the assigned numbers.
3. An alphabetical list of all roads with property owners listed in order of their assigned number.
4. The following names shall be assigned to existing roads as of the date of this ordinance. The GIS map shows the corresponding roads and names:

APPLETON ROAD NAME DIRECTORY (DATE 6-20-95)

<u>ROAD NAME</u>	<u>STARTING POINT</u>	<u>ENDING POINT</u>
Appleton Ridge Road	Union Town Line	Searsmont Town Line
Back Road	West Appleton Road	Dead End
Burkettville Road	Route 131	Liberty Town Line
Cedar Lane	West Appleton Road	Dead End
Camden Road	Searsmont Road	Hope Town Line
Campground Road	Burkettville Road	Washington Town Line
Chaples Road	Union Road	Town House Hill
Collinstown Road	Union Town Line	Liberty Town Line
Conary Lane	Sennebec Road	Dead End
Esancy Road	Fishtown Road	Dead End
Fishtown Road	Burkettville Road	Liberty Town Line
Guinea Ridge Road	Union Town Line	Proctors Corner
Gurneytown Road	Sennebec Road	Peasetown Road
Gushee Road	Sennebec Road	Dead End
Hall Lane	Peabody Road	Dead End
Hatchery Lane	Fishtown Road	Dead End
Hillside Road	Gurneytown Road	Dead End
Jones Hill Road	Gurneytown Road	Dead End
Lime Kiln Lane	Magog Road	Dead End
Lodge Lane	Union Road	Dead End
Lower Road	West Appleton Road	Dead End
Magog Road	Camden Road	Searsmont Town Line
Mitchell Hill Road	Burkettville Road	Dead End
Miller Cemetery Road	Collinstown Road	Dead End
Old County Road	West Appleton Road	Dead End
Peabody Road	Sennebec Road	Camden Road
Peasetown Road	Gurneytown Road	Hope Town Line
Pettingill Lane	West Appleton Road	Dead End
Sennebec Road	Appleton Village Ctr.	Union Town Line
Searsmont Road	Appleton Village Ctr.	Searsmont Town Line
Sleepy Hollow Road	Sennebec Road	Gurneytown Road
Snow Hill Road	Burkettville Road	Dead End
Town Hill Road	Appleton Village Ctr.	Appleton Ridge Road
Union Road	Appleton Village Ctr.	Union Town Line
West Appleton Road	Searsmont Road	Liberty Town Line
Whitney Road	Appleton Ridge Road	Dead End
Cottage Road	Gushee Road	Dead End
Shore Lane	Sennebec Road	Dead End
Pond Lane	Sennebec Road	Dead End
Lilly Lane	Sennebec Road	Dead End

SECTION 4. NAMING SYSTEM

All roads in the Town of Appleton that serve two or more addresses shall be named regardless of whether the ownership is private or public. A road name assigned by the Town of Appleton shall not constitute of imply acceptance of the road as a public way. The following criteria shall govern the naming system:

1. Similar names – no two roads shall be given the same or similar-sounding (e.g. Beech and Peach, Pine Lane and Pine Road) names.
2. Each road shall have the same name throughout its entire length.

SECTION 5. NUMBERING SYSTEM

Numbers shall be assigned every 10 feet along both sides of the road, with even numbers appearing on the left side of the road and odd numbers appearing on the right side of the road, determined by the number origin. The following criteria shall govern the numbering system:

1. All number origins shall begin from the designated center of Appleton or that end of the road closest to the designated center. For a dead end road, numbering shall originate at the intersection of the adjacent road and terminate at the dead end.
2. The number assigned to each structure shall be that of the numbered interval falling closest to the front door or driveway of said structure.
3. Every structure with more than one principal use or occupancy shall have a separate number for each use or occupancy (i.e. duplexes will have two separate numbers; apartments will have one road numbered with an apartment number, such as 235 Elm Street Apt. 2).

SECTION 6. COMPLIANCE

All owners of structures shall, on or before the effective date of this ordinance, display and maintain in a conspicuous place on said structure, the assigned numbers in the following manner:

1. Number on the structure or residence.
Where the residence or structure is within 50 feet of the edge of the road right-of-way, the assigned number shall be displayed on the front of the residence or structure in the vicinity of the front door entry.
2. Number at the street line.
Where the residence or structure is over 50 feet from the edge of the road right-of-way, the assigned number shall be displayed on a post, fence, wall, mail box, or on some structure at the property line adjacent to the walk or access drive to the residence or structure.
3. Size and color of numbers.
Numbers shall be displayed in a color and size approved for use by the selectmen and shall be located as to be visible from the road.

4. Every person whose duty is to display the assigned number shall remove any different number which might be mistaken for, or confused with, the number assigned in conformance with this ordinance.
5. Interior location.
All residents should post the assigned number and road name adjacent to their telephone for emergency reference.

SECTION 7. DEVELOPMENT AND SUBDIVISIONS

All new developments and subdivisions shall be named and numbered in accordance with the provisions of this ordinance and as follows:

1. New developments.
Whenever any residence or other structure is constructed or developed, it shall be the duty of the new owner to produce an assigned number from the Planning Board. This shall be done at the time of the issuance of the building permit.
2. New subdivisions.
Any prospective subdivider shall show a proposed road name and lot numbering system on the pre-application on submissions to the Planning Board. Approval by the Planning Board shall constitute the assignment of road numbers to lots in the subdivision. On the final plan showing proposed roads, the applicant shall make on the plan, lines or dots, in the center of the street every 10 feet so as to aid in assignment of numbers to structures subsequently constructed.

SECTION 8. EFFECTIVE DATE

The ordinance shall become effective July 1, 1995. It shall be the duty of the Town of Appleton to notify by mail each owner and the Post Office of the new address within thirty (30) days. It shall be the duty of each property owner to comply with this ordinance within thirty (30) days of notification. On new structures, numbering will be installed prior to final inspection, if required by local ordinance, or when the structure is first used or occupied, whichever comes first.

A True Attest Copy:

Pamela J. Tibert

Approved - June 13, 1995 Special Town Meeting